

Montcalm Township Board Meeting Minutes
1880 S. Greenville Rd Greenville MI 48838
January 12, 2021

MEMBERS PRESENT: Douglas Crowley Supervisor, Jessica Shearer Clerk, Rosemary Hyde Treasurer, Edward Hansen Trustee and Brian Cousineau Trustee.

MEMBER ABSENT: None

Meeting was called to order at 7:00 p.m. by Supervisor, Douglas Crowley

Pledge to the Flag

Crowley asked the board to add to the agenda

1. Training for the Board of Review.
2. Classes for Jessica Shearer on the Planning Commission.
3. Hall Rentals

- **Approval of Agenda**

A **motion** was made by Hyde to approve the agenda with the changes, Hansen Second **Motion Carried.**

- **Approval of Minutes from December 8, 2021**

A **motion** was made by Hyde to approve the minutes, Cousineau Second **Motion Carried.**

- **Treasurer's Report:** The report was distributed to the audience and Board Members.

A **Motion** was made by Shearer to approve the Treasurer's report, Hansen Second. Cousineau opposed **Motion carried.**

- **Payment of Bills:**

A **Motion** was made by Hansen to approve the Payment of Bills, Second Hyde. **Motion carried.**

- **Supervisor's Comments:** Crowley explained to everyone that he got the final book on how we can spend the APRA money.

Reports:

- **Planning Commission:** None

- **Zoning Board of Appeals:** Chairman John Johansen informed the board that the ZBA held a orgaintion meeting on December 15, 2021. Johansen informed the board that the officers will remain the same as 2021.

- **Library Board:** The Library Board meeting agenda and report is posted on the Township bulletin board.

- **Cemeteries:** None

- **Zoning Administrator:** Zoning Administrator, Mike Nelson informed the board that he issued 2 permits for the month of December. .

- **County Commissioner:** Adam Petersen gave a report on what was happening at the county level.
- **Fire Department:** Chief Dickinson read the fire report.
- **Trustees:** Cousineau Thanked everyone for filling the seats. Cousineau told everyone that the policy has been reviewed from the complaint that was made last month and there shouldn't be any issue down the road.
- **Clerk:** None.

Public Comment – Concerning Reports:

1. A resident asked about the Planning Commission meeting date.
2. A resident asked about the aduti and why it doesn't balance.
3. A resident asked about APRA money.

Public Comment- Concerning Old Business:

1. A resident commented that a budget should be put on the Planner
2. A resident commented that the Planning Commission has made a lot of progress in the last 2 meetings.
3. A resident commented that the master plan should be delayed until the Wind Ordinance is done.
4. A resident asked if the Planner will make recommendations.
5. A resident asked about a survey for wind being made.

Old Business:

- **Contribution to IM Safe Child Advocacy Center using ARPA Funds**

A **Motion** was made by Hyde to donate \$1500 from the ARPA funds to IM Safe Child Advocacy Second Hansen.

Roll Call Vote

Crowley-Yes

Shearer-Yes

Hyde-Yes

Hansen-Yes

Cousineau-Yes

Motion Carried.

- **New accounting software- Quickbook Pro Plus 2022**

Crowley informed everyone that new accounting software- Quickbook Pro Plus 2022 has been purchased.

- **Township Planner**

A **Motion** was made by Cousineau to table this until next month Second Hyde. **Motion Carried.**

- **Review and Adjustment of the 2021-2022 Township Budget**

A **Motion** was made by Hansen to approve the adjustments of the 2021-2022 Township budget Second Hyde **Motion Carried.**

Public Comments New Business:

A resident asked about using APRA money to fix the bridge on Dickerson Lake rd.

New Business:

- **Resolution to adopt 2022 Poverty Guideline and Asset Standards**

A **Motion** was made by Hansen to adopt the Resolution for 2022 Poverty Guideline and Asset Standards. Second Hyde.

Roll Call Vote

Crowley-Yes

Shearer-Yes

Hyde-Yes

Hansen-Yes

Cousineau-Yes

Motion Carried.

- **Resolution to adopt Taxpayers & Non-Resident Taxpayers to protest in writing by letter or email for Board of Review.**

A **Motion** was made by Hyde to adopt the resolution for Taxpayers & Non-Resident Taxpayers to protest in writing by letter or email for Board of Review. Second Hansen

Roll Call Vote

Crowley-Yes
Shearer-Yes
Hyde-Yes
Hansen-Yes
Cousineau-Yes

Motion Carried.

- **Resolution to adopt alternate start dates for March 2022, July 2022 and December 2022 Board of Review**

A **Motion** was made by Hyde to adopt the resolution to alternate state dates for March 2022, July 2020 and December 2022 Board of Review. Second Shearer

Roll Call Vote

Crowley-Yes
Shearer-Yes
Hyde-Yes
Hansen-Yes
Cousineau-Yes

Motion Carried.

- **Assessor CSZ Services review costs**

A **Motion** was made by Hyde to accept CSZ Services new monthly contact for \$2,864. Second Hansen **Motion Carried.**

- **Training for the Board of Review**

A **motion** was made by Cousinsineu to pay the \$50 for each Board of Review members to attend the training class Second Hansen **Motion Carried.**

- **Classes for Jessica Shearer on the Planning Commission.**

A **Motion** was made by Hyde to pay \$275 for Jessica Shearer to take classes for the Planning Commission. Second Hansen **Motion Carried.**

- **Hall Rentals**

A **Motion** was made by Hyde to make Hall Rentals for everyone Including Employees for \$200 a day with a \$50 deposit and paying Bob Bunnell \$75 for cleaning after every hall rental. Second Shearer **Motion Carried.**

Public Comments:

1. A resident asked about the Planning Commission's new meeting date for January.
2. A resident asked about audit and why it says we don't balance
3. A resident asked about the ARPA money and when it was founded.

Crowley commented that David Ellis was still working on the new phone system.

A **Motion** to adjourn was made by Hyde Second Hansen. **Motion Carried.** Meeting Adjourned at 7:55 pm
Submitted By Jessica Shearer, Montcalm Township Clerk.