**February 15, 2018**

**MEMBERS PRESENT:** Amy Richards, Clerk; Rosemary Hyde, Treasurer Tim Rau, Trustee and Steve Sprague, Trustee.

**MEMBER ABSENT:** Michael Adams, Supervisor

Meeting was called to order at 7:00 p.m. by Clerk Richards.

A **Motion** was made for Clerk Richards to Chair the meeting by Hyde, **Second** Rau. **Motion carried.**

Pledge to the Flag

A **Motion** was made by Rau to approve the Agenda, **Second** Hyde. **Motion carried.**

A **Motion** to approve the January 10, 2018 Township Board Meeting minutes was made by Hyde, **Second** Rau. **Motion carried.**

**Treasurer’s Report:** The report was distributed to the audience and Board Members. Discussion about Cemetery Land account investing. A **Motion** was made by Rau to approve the Treasurer’s Report, **Second** Sprague. **Motion carried**.

**Payment of Bills:**  A **Motion** to approve Payment of Bills was made by Sprague, **Second** Rau. **Motion carried**.

**Supervisor’s Comments:** None.

**Reports:**

* **Sheriff Report:** Deputy Brian Snyder was present to give the Sheriff’s Report.
* **Planning Commission:** Dick Karnatz, Chairman, was present to provide the Planning Commission report. Advised Board of additional meeting on March 28th at 7 pm.
* **Zoning Board of Appeals:** Sprague commented on ZBA meeting, no report.
* **Cemeteries:** One burial in West Montcalm.
* **Library Board:**  The Library Board meeting agenda and report is posted on the Township bulletin board.
* **Zoning Administrator:**  Mike Nelson was present, provided an update on permits.
* **County Commissioner:** County Commissioner John Johansen reported on the following: The upcoming Information Seminars provided by the Montcalm County Planning Commission, discussed lake rental property complaint & lake septic issue, informed the Board of Montcalm County’s filing a complaint against the auditor, invited members to MTA meeting.
* **Fire Department:**  Chief Dickinson was present to give the fire report. Advised the Board of scheduling conflict with Township Cleanup day. Read thankyou letter from American Classic and their $2000.00 fire board donation and gift basket.
* **Trustees:** Sprague thanked the audience for attending the meeting and asked about setting up a master absentee voter list. Rau also thanked the public for attending and Supervisor Adams for assisting with the minutes. Advised the board about future discussion about minutes.
* **Clerk:** Introduced the idea of a Township Code Enforcer and nominated Trustee Rau for the position to be discussed at the next meeting.

**Public Comment – Concerning Reports:**  Discussion about lake rentals and probable septic tank issues. Public comment thanking fire department for professionalism and thoroughness.

**Old Business:**  none.

**New Business:**

Set Alternate Meeting times for Board of Review: The Board reviewed the Assessors request for alternate Board of Review start dates. A **Motion** to adopt a Resolution for Alternate Start Dates for March, July, and December 2018 Board of Review meetings was made by Hyde, **Second** Sprague. **Motion carried**.

Adopt current poverty guidelines: The Board reviewed the new household income standards for poverty exemption eligibility and new asset standards. A **Motion** to adopt a Resolution for 2018 Poverty Guidelines and Asset Standards was made by Hyde, **Second** Rau. **Motion carried**.

Resolution to waive interest and penalty for property transfer affidavits: The Board discussed a resolution to waive property transfer affidavit fees and interest for late filings. A **Motion** to adopt a Resolution Waiver of Interest and Penalty for Property Transfer Affidavits was made by Hyde, **Second** Rau. **Motion carried**.

Chloride Contract: The board discussed the new Montcalm County Road Commission contract for Chloride. A **Motion** to approve payment of the $17,563.00 contract was made by Sprague, **Second** Rau. **Motion carried**.

Fire Department requests approval of 3 new hires: Chief Dickinson presented 3 potential new hire fire fighters that met the approval of the fire board to the Board. A **Motion** to accept and hire the candidates was made by Sprague, **Second** Rau. **Motion carried**.

**Public Comment:** Discussion on the poor condition of Fitzner Rd. and possible negotiations with the County Road Commission for repair.

A **Motion** to adjourn was made by Sprague, SecondHyde. **Motion carried.**

Meeting adjourned at 7:49 p.m.

Submitted by:

Amy A. Richards, Clerk

Posted: 2/16/2018 at 7:53 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Approved